



# Market Study Analyst Application For Approval

To be listed on Virginia Housing's (VHDA.com) website as a market study analyst, you must submit this form by mailing it to Sheila Stone at Virginia Housing - 601 S. Belvidere Street, Richmond, VA 23220, or email it to [Sheila.Stone@virginiahousing.com](mailto:Sheila.Stone@virginiahousing.com). For questions please call 804-343-5822.

Date: \_\_\_\_\_

Name of Market Study Company: \_\_\_\_\_

**Contact Information:**

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**List all states in which you have submitted tax credit market studies:**

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I have read and understand the market study guidelines. The market studies, submitted for purposes of LIHTC in Virginia, shall at a minimum conform to all the requirements of the current Virginia Housing Market Study Guidelines (posted at VHDA.com/LIHTC Program). I/my firm has a minimum of five years of experience in market research on affordable, multifamily, rental housing. I/my firm has not been banned from submitting a market study in any state or federal department or agency. My obligations as an analyst/firm will not be assigned or transferred to any other person, firm or corporation without the prior written consent of Virginia Housing. All the information I have submitted is true and may be placed on the Internet at **www.vhda.com**. I understand that I may be removed from the approved market analyst list at anytime for any reason by Virginia Housing.

Principal \_\_\_\_\_  
Signature

**To be completed by Virginia Housing only.**

Approved \_\_\_\_\_  
Rejected \_\_\_\_\_